CORPORATE ACCOUNTANT

Job Description:

**Corporate Accountants** can have many different responsibilities, but are commonly involved in for the preparation and monitoring of the financial records of that company. Corporate accountants often work supporting the chief financial officer in a company's finance department. Corporate accountants ensure all financial records and statements are in line with laws, regulations, and generally accepted accounting principles (GAAP). Corporate accountants plays an essential role in running a business because they help companies track income and expenditures and ensure statutory compliance. Corporate accountants make sure all financial information is visible and organized and they provide investors and management with financial information which can be used in strategic planning and business decisions.

Job Responsibilities:

* Analyzing data to support business decision-making
* Managing financial reporting, budgeting and forecasting
* Overseeing accounting procedures to ensure compliance with regulations
* Gather financial data and ledgers
* Consolidate and analyze financial statements and results
* Prepare budgets and monitor expenditures
* Handle monthly, quarterly and annual closings
* Manage periodical reporting
* Forecast revenue and analyze profit margins
* Oversee ledger reconciliation and manage accounts payable/receivable
* Assess budgets and advise
* Oversee external and internal audits
* Monitor, audit, and maintain all company financial records
* Analyze finances to determine risks and create forecasts
* Advise management on how to craft effective business plans and resolve cost-related issues
* Stay informed on industry developments and changes in regulations
* Maintain company fiscal confidentiality

Job Qualifications:

* Bachelors in Accounting, Finance, or related field
* Masters in Accounting, Finance, or related field preferred
* Certification in Public Accounting
* Additional accounting certifications preferred
* Experience in corporate accounting

Opportunities in corporate accounting are available for applicants without experience in which more than one corporate accountant is needed in an area such that an experienced corporate accountant will be present to mentor.

Job Skills Required:

* Thorough knowledge of accounting and financial procedures
* Understanding of Generally Accepted Accounting Principles (GAAP)
* Proficiency in accounting software
* Advanced MS Excel knowledge (i.e. formulas, VLOOKUPs, and pivot tables)
* Strong analytical skills
* Strong attention to detail
* Awareness of laws and regulations related to finance and accounting